

## Information Letter to Parents concerning Bus Transportation From: Aguila Elementary School



From time-to-time it is useful to review basic rules for cooperation and safe travel by the school bus. We ask that parents review these rules with your children at the start of the school year, and periodically thereafter. They are intended to contribute to the safety and wellbeing of all passengers.

1. Students must be ready to board the bus TEN MINUTES before their scheduled departure time. The bus driver will not leave a departure point before the arranged scheduled time; however, they cannot wait for children who are not ready to leave on schedule.
2. Kindergarten children's parents MUST be physically seen and acknowledged on the 1:45 route or the driver will NOT allow the child to exit the bus and will return them back to the school.
3. Students are asked to wait for the bus at a safe distance until it has come to a complete stop before approaching it. Please board in single file without pushing or shoving. As a courtesy please allow younger children to board first. Sit down immediately and remain seated at all times that the bus is in motion.
4. Students will be picked up and dropped off only at their scheduled stop. They will not be allowed to get on the bus, nor off the bus at any alternate location without prior formal arrangements with the school office.
5. Any changes to addresses or sitters must be reported to the office of Aguila Elementary. **Note:** The driver does not have authority to change the bus route, nor can the driver change any of the bus stops without prior approval from the school office.
6. When getting off the bus, students should anticipate their stop and have all belongings ready. Wait until the bus has come to a complete stop before rising, and leave in an orderly fashion.

7. Students who refuse to get on the bus will have their parents contacted. If parents cannot be reached the school is obligated to call the Maricopa County Sheriff's Office (MCSO).

8. The school bus is an extension of the school. Students are expected to behave on the bus the **same** as they would in their classroom. They must obey their driver promptly and respectfully. Yelling, shouting or whistling is not permitted as it distracts the driver's attention from the road, vehicle horns, etc. Quiet talk is permitted.

9. Heads and arms must not protrude out of open windows. Throwing any items out of the bus is prohibited.

10. Eating food on the bus, including snacks and gum is not allowed. This is to prevent possible choking and/or allergic reactions. Keep buses clean and sanitary for the benefit of all passengers.

11. The following items cannot be transported on the bus: animals, objects larger than what a student can hold in lap, glass or breakable items, balloons, weapons of any type, laser pointers, or any other dangerous item.

12. Students who misbehave will be reported to Mr. Wannemacher and consequently to their parent. Repeated misbehavior or disrespect may result in suspension from the school bus for a period of time. Students who exhibit unsafe bus riding manners will not be transported.

Note: Bus safety Rules and Consequences is Appendix 3 of the Student-Parent handbook. Please refer to your copy.

Please contact Aguila Elementary School Office at 928-685-2222 should a concern arise during the duration of the school year.

Thank You,

Mr. Wannemacher  
Superintendent  
Aguila Elementary School